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Attorney Docket No.: EMTN.P-001-6

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Flank et al.  
Serial No.: 10/063,414  
Confirmation No.: 9904  
Filed: April 21, 2002  
For: Method and apparatus for digital media management, retrieval, and collaboration

**RESPONSE TO NOTICE TO FILE MISSING PARTS**

Hon. Commissioner of Patents  
Washington, DC 20231

Sir:

In response to the Notice to File Missing Parts mailed on May 10, 2002, applicant herewith submits the Combined Declaration and Power of Attorney for the above-captioned application. A copy of the Notice to File Missing Parts is enclosed.

Applicant also submits four (4) sheets of Formal Drawings as required and a Petition for Extension of Time (PTO/SB/22).

Form PTO-2038 is enclosed for payment of the declaration surcharge and one month extension. The Commissioner is authorized to charge any additional fees which might be due to Deposit Account No. 15-0610.

Respectfully,

OPPEDAHL & LARSON LLP

Carl Oppedahl, PTO Reg. No. 32,746

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I hereby certify that this paper and the attachments named herein are being deposited with the United States Postal Service as first class mail in an envelope addressed to Commissioner of Patents, Box Missing Parts, Washington, DC 20231 on July 16, 2002

7-16-02  
Date of Signature

Lori South  
Lori South

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## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/063,414	04/21/2002		EMTNP001-6

CONFIRMATION NO. 9904

## FORMALITIES LETTER



\*OC000000008064948\*

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OPPEDAHL AND LARSON LLP  
P O BOX 5068  
DILLON, CO 80435-5068

Date Mailed: 05/10/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

07/25/2002 BARBARA1 00000062 10063414

FILED UNDER 37 CFR 1.53(b)

01 FD:205

05.01.02

*Filing Date Granted***Items Required To Avoid Abandonment:**

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - Numbers, letters, and reference characters must measure at least 0.32 cm (1/8 inch) in height.

**Items Required To Avoid Processing Delays:**

The item(s) indicated below are also required and should be submitted with any reply to this notice to avoid further processing delays.

**SUMMARY OF FEES DUE:**

Total additional fee(s) required for this application is **\$65** for a Small Entity

2002 JUL 25 11 41 AM '02

- \$65 Late oath or declaration Surcharge.

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*A copy of this notice MUST be returned with the reply.*



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Initial Patent Examination Division (703) 308-1202

PART 1 - ATTORNEY/APPLICANT COPY

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